

# HOW TO START A BUSINESS IN HOOKSETT



# LOCATION, LOCATION, LOCATION

New Location

or

Existing Business Site



# NEW LOCATION

- Discuss project with Town Planner, Jo Ann Duffy, 603-268-0456.
- If needed, apply for variances and special exceptions (wetlands impacts) with the ZBA. Application packet is available online at [www.hooksett.org](http://www.hooksett.org).
- Technical Review Committee Meeting.
- Apply for a site plan approval with the Planning Board, 603-268-0279.
- Pre-construction meeting.
- Apply for Building and Sign Permit with the Code Enforcement Office, 603-485-4117.

# EXISTING BUSINESS SITE

- Apply for a **Change of Use** with Community Development, Code Enforcement Division, 603-485-4117. Application form is available online at [www.hooksett.org](http://www.hooksett.org).
- If approved for a Change of Use, applicant needs to meet conditions (if any) for approval. If denied, applicant needs to apply for site plan approval and follow steps for “New Location”.
- Apply for Building and Sign Permits with the Code Enforcement Office, 603-485-4117.